



County Offices
Newland
Lincoln
LN1 1YL

22 June 2016

Overview and Scrutiny Management Committee

A meeting of the Overview and Scrutiny Management Committee will be held on **Thursday, 30 June 2016 at 10.00 am in Committee Room One, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Tony McArdle', written over a horizontal line.

Tony McArdle
Chief Executive

Membership of the Overview and Scrutiny Management Committee (17 Members of the Council and 4 Added Members)

Councillors P J O'Connor (Chairman), Mrs A M Newton (Vice-Chairman), C J T H Brewis, A Bridges, Mrs J Brockway, M Brookes, P M Dilks, R L Foulkes, A G Hagues, A J Jesson, C E D Mair, C E H Marfleet, Mrs M J Overton MBE, R B Parker, C L Strange, Mrs C A Talbot and R Wootten

Added Members

Church Representatives: Mr S C Rudman and Mr P Thompson

Parent Governor Representatives: Mrs P J Barnett and Dr E van der Zee

**OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE AGENDA
THURSDAY, 30 JUNE 2016**

Item	Title	Pages
1	Apologies for Absence/Replacement Councillors	
2	Declaration of Members' Interests	
3	Minutes of the meeting held on 26 May 2016	5 - 16
4	Chairman's Announcements	Verbal Report
5	Consideration of Call-Ins <i>(To consider call-ins, should any be received)</i>	Verbal Report
6	Proposal for Scrutiny Reviews <i>(To consider scrutiny reviews, should any be received)</i>	Verbal Report
7	Consideration of Councillor Calls for Action <i>(To consider Councillor Calls for Action, should any be received)</i>	Verbal Report
8	Developing a Model for the Charging of LCC Services to Schools <i>(To receive a report by James Sharples (Change Manager, Performance and Programmes), which invites the Committee to consider a report on Developing a Model for the Charging of LCC Services to Schools which is due to be considered by the Executive on 5 July 2016. The views of the Committee will be reported to the Executive as part of its consideration of this item)</i>	17 - 40
9	Verbal Update on Review of Scrutiny Working Group <i>(To receive a verbal report from Nigel West (Head of Democratic Services & Statutory Scrutiny Officer), which will update the Committee on the work of the Review of Scrutiny Working Group)</i>	Verbal Report
10	Overview and Scrutiny Work Programme <i>(To consider an report by Nigel West (Head of Democratic Services & Statutory Scrutiny Officer), which enables the Committee to consider both its own work programme and the scrutiny committee work programmes for 2016. The Committee is invited to consider and comment on the content of the work programmes)</i>	41 - 64

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Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
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- Copies of reports

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**OVERVIEW AND SCRUTINY
MANAGEMENT COMMITTEE
26 MAY 2016**

PRESENT: COUNCILLOR P J O'CONNOR (CHAIRMAN)

Councillors Mrs A M Newton (Vice-Chairman), C J T H Brewis, Mrs J Brockway, P M Dilks, A G Hagues, A J Jesson, Mrs M J Overton MBE, R B Parker, C L Strange, R Wootten and M A Whittington

Officers in attendance:-

Simon Evans (Health Scrutiny Officer), Tracy Johnson (Senior Scrutiny Officer), Jasmine Sodhi (Performance and Equalities Manager), George Spiteri (Commissioning Performance and Assurance Manager), Daniel Steel (Scrutiny Officer), Nigel West (Head of Democratic Services and Statutory Scrutiny Officer), Richard Wills (Executive Director for Environment and Economy) and Rachel Wilson (Democratic Services Officer)

1 APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence were received from Councillors A Bridges, M Brookes, R L Foulkes, C E D Mair, C E H Marfleet and Mrs C A Talbot.

Apologies for absence were also received from Church Representative Mr P Thompson and Parent Governor Representatives Mrs P J Barnett and Dr E van der Zee.

It was noted that the Chief Executive having received notice under Regulation 13 of the Local Government (Committees and Political Groups) Regulations 1990, had appointed Councillor M A Whittington as a replacement member of the Committee in place of Councillor A Bridges, for this meeting only.

2 DECLARATION OF MEMBERS' INTERESTS

There were no declarations of interest at this point in the meeting.

3 MINUTES OF THE MEETING HELD ON 28 APRIL 2016

RESOLVED

That the minutes of the meeting held on 28 April 2016 be signed by the Chairman as a correct record.

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4 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that he had attended the previous meeting of the Executive on 4 May 2016, which had considered the Lincolnshire Minerals and Waste Local Plan: Core Strategy and Development Management Policies.

The Chairman also advised that he, Councillor R Parker, and Daniel Steel, one of the Scrutiny officers would be attending a training event on 27 May 2016 at the University of Birmingham on "Scrutiny in Challenging Times".

5 CONSIDERATION OF CALL-INS

The Committee was advised that no Call-Ins had been received

6 PROPOSALS FOR SCRUTINY REVIEWS

The Committee was advised that no proposals for Scrutiny Reviews had been received.

7 CONSIDERATION OF COUNCILLOR CALLS FOR ACTION

The Committee was advised that no Councillor Calls for Action had been received.

8 COUNCIL BUSINESS PLAN 2015 - 2016 PERFORMANCE REPORT, QUARTER FOUR

Consideration was given to a report which presented the Quarter 4 performance against the Council Business Plan. The Council's Performance and Equalities Manager provided an online demonstration to the Committee of how members would be able to view the new style of reporting in a secure area on the Lincolnshire Research Observatory (LRO) website.

Members were advised that since Quarter 1, scrutiny committees had been receiving performance reports in the new style infographics, with the exception of the Children and Young People Scrutiny Committee and the Highways and Transport Scrutiny Committee. It was noted that the Children and Young People Scrutiny Committee receive performance indicators in addition to the Council Business Plan which were not available in the new infographic format. In terms of the Highways and Transport Scrutiny Committee, there were no performance indicators in the Council Business Plan for this Committee, however it did receive project based updates.

Members were provided with the opportunity to ask questions to the officers present in relation to the information contained within the report, and some of the points raised during discussion included the following:

- One member commented that they had found the new system very easy to use and move from one piece of information to another.
- The Committee papers which were currently received only gave an overview of the performance information, but the website would allow members to view more detailed information.

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- It was requested whether everything could be kept as simple to use as possible for those who were not as computer literate as others.
- The website would display information from the past two years to enable comparisons to be made. However, information from earlier years would be archived and would still be available.
- It was commented that the graphics were very useful.
- Concerns were raised in relation to the Delayed Transfers of Care from Hospital, and members were advised that this was a very complex issue, and delays were only attributable to social care alone in around 14/15% of cases, and around 5-6% were attributable to both the NHS and social care. The remainder were NHS related. However, there had been a small increase in the delays attributable to the County Council. The majority of delays were in simple discharges e.g. delays of a few hours awaiting a prescription. Members were advised that the Adults Scrutiny Committee would be looking at this in a future meeting.
- Concerns were also raised regarding the increase in Alcohol related Violent Crime Incidents, and it was queried whether Lincolnshire Police should be making more proactive visits to bars and pubs. It was confirmed that this issue would be raised with the Assistant Director for Safer Communities. Councillor R Wootten advised that he would be attending the next meeting of the Police and Crime Panel and he would be putting this question to the new Police and Crime Commissioner (PCC).
- Clarification was sought regarding the exception reporting, as well as whether there was a need for grading, as under the mixed performance (p.15 of the report) all indicators met different levels of achievement. It was suggested that the greatest priority should be given to those indicators which had gotten worse.
- It was queried whether there was anywhere on the new system where members could see all the indicators which had not reached target.
- It was clarified that there were three categories which were broadly used – those that were outside target range, those within target range and those that had improved but had not reached target.
- It was noted that a lot of discussion had been had at the Economic Scrutiny Committee regarding the indicator 'Amount of External Funding attracted to Lincolnshire' as it did not show as achieving its target, as whilst the funding had been achieved, there had been delays in receiving it from central government. Following the discussion, it had been agreed to change the target on this indicator to reflect these delays. The Enterprise Commissioner would also be revising the commentary on the website relating to this indicator, as it was not the most appropriate measure to state that the target had not been achieved.
- In relation to household waste recycled, it was queried whether there was any way of monitoring the other recycling schemes which were in operations around the County e.g. scouts group collecting glass. It had now been recognised that this was not the most useful measure, and in the future it would measure what the impact of other collection schemes on recycling was. There was recognition that there were some limitations with this measure.

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- It was noted that less green waste had been collected this year compared to last, and it was queried whether this was related to the introduction of charges by district councils for green bins.
- It was queried whether there was anything which could be done to reduce the number of care leavers that ended up in the criminal justice system. This query would be passed to Children's Services.
- In relation to the Delayed Transfers of Care from Hospital, it was highlighted that there was a shortage of carers in the Boston and Stamford areas, and in an attempt to increase numbers, increased rates of pay were being offered in these areas.
- Since the new recycling contract had been in place, an increase in contamination levels had been reported.
- In relation to the indicator for the amount of external funding attracted to the County, it was important to recognise the achievement of the Economic Development team, as around £43m had been brought in to this council.
- In relation to recycling, there was confusion regarding the different types of plastics which were in use, and which plastics were recyclable. It was queried whether the numbers on the bottom which related to the type of plastic and if it was recyclable could be made bigger. It was suggested that this could be taken up by the Environmental Scrutiny Committee, and that it could write a letter to government regarding this issue.
- In relation to the recycling targets, it was acknowledged that there had been a big problem in Lincoln with contaminated loads. Each contaminated load which was turned away had a cost of around £1000 to the County Council.
- There were now much stricter rulings on what could and could not be put into green bins.
- In relation to the number of primary fires, it was commented that cuts to funding had consequences, and it was queried whether targets would be lowered in the coming years, or whether they would remain as they are with an acceptance that they would not be met.
- Members welcomed the statistics associated with the contact with the library service indicator, and that use of libraries continued to be popular. It was queried whether the library footfall figures could be split between those visiting communities hubs and core libraries. Officers agreed that they would look into this to see if the information could be broken down further.
- In terms of targets for the Fire and Rescue Service, it was clarified that provisional targets were set before Council and when the outturn for Quarter 4 was received, those targets would be revised.
- It was commented that the number of volunteers who had come forward in some areas to help run the community hubs had been very encouraging.
- In relation to the targets for recycling, it was highlighted that the value of recyclables had reduced significantly, and so recycling credits paid to district councils also went down. There was a need for local people to be more proactive in providing local recycling schemes. In terms of green waste, people used to have their own compost bins and recycle their own green waste, and one member commented that they were pleased that South Holland District Council had started a scheme to charge people for green bins.

- It was suggested that the indicators which had not shown an improvement were a good opportunity for scrutiny Chairmen and Vice-Chairman to approach the relevant portfolio holder to find out why the performance was not on target, and then this would feed back into the scrutiny process.
- It was queried whether there was a correlation between areas without recycling facilities and the amount of fly tipping in that area. It was suggested whether there was a need for a new indicator to reflect this.
- It was suggested whether a summary of performance should be included in County News, possibly just end of year figures.

RESOLVED

1. That the comments made in relation to the Quarter 4 Performance be noted.
2. That Scrutiny Chairmen be encouraged to meet with relevant portfolio holders to discuss indicators which were not performing within target range.

9 REVIEW OF SCRUTINY WORKING GROUP - CLOSER WORKING WITH THE EXECUTIVE

Consideration was given to a report which updated the Committee on progress with the Review of Scrutiny, following a decision by Council to delegate to the Overview and Scrutiny Management Committee the implementation of recommendations in an independent report on scrutiny by Dr Stuart Young of East Midlands Councils.

The Committee was reminded that at its meeting on 28 January 2016, it resolved to set up a working group to investigate three areas which were highlighted for improvement:-

- Closer working with the executive
- Cultural change
- Structural change

The Working Group has so far met three times to discuss the relationship between Executive and Scrutiny, and through these discussions, a scrutiny protocol has been drafted. There had been input from executive councillors, and it had been circulated to the Corporate Management Board the previous day. It was also noted that visits to other authorities had taken place, and Councillors A J Jesson and Mrs J Brockway would shortly be visiting the City of Lincoln Council.

The Committee was provided with the opportunity to ask questions to the officers present in relation to the information contained within the report, and some of the points raised during discussion included the following:

- Some good work had already taken place in the working group.
- Boston Borough Council and City of Lincoln Council had received awards for their scrutiny work.
- It was considered positive that the Council was looking at two authorities within the county which had received praise for their scrutiny work, but it would also be useful to look at authorities outside of the Lincolnshire borders.

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- There was regular reporting of progress through Group Leaders.
- It was important that workload was considered as a lot of the changes would mean additional work for officers.
- It was felt that there was a need for scrutiny to be circular, and that members were not just trying to improve scrutiny of the Executive, but also the way that members carried out scrutiny activity. However, it was also suggested that as the Executive make the decisions the 'buck stops there'.

RESOLVED

That the comments made in relation to the progress on the Review of Scrutiny be noted.

10 URGENT ITEM: DEVOLUTION - GOVERNANCE REVIEW AND SCHEME

Consideration was given to a report which invited the Overview and Scrutiny Management Committee to comment on the Devolution – Governance Review and Scheme which was due to be considered by the Leader of the Council on 27 May 2016.

The report set out the latest position in relation to the implementation of the devolution agreement for Greater Lincolnshire as well as the results of a Governance Review under section 108 of the Local Democracy, Economic Development and Construction Act 2009, and on the basis of that review sought approval for the publication of a Scheme for consultation under section 109 of the Act.

The Committee was provided with the opportunity to ask questions to the officers present in relation to the information contained within the report, and some of the points raised during discussion included the following;

- One member commented that they had several reservations about this scheme, and were not convinced this was the best model or best deal for the County;
- There were concerns an elected mayor may work for some areas, but that it might not be suitable for Lincolnshire. It was believed that other areas had walked away from negotiations, and there was a feeling that a mayor was being forced on the area. There were also concerns that the amount of money which would come with the elected mayor would not go very far when there were 10 authorities, and it was suggested that it would not be divided equally between the county, and some areas such as the south of the county may not benefit at all. It was suggested that it was likely that this money would be spent on the South Bank of the Humber as that was where there was a large amount of growth.
- It was felt that not enough work had been done to ensure that this model was workable in rural areas. It was queried how this would work for the most rural areas of the county.
- If the County was going to have devolved powers, then the method to get these powers was through a mayoral combined authority.

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- Members were assured that this was about powers coming down from central government, not powers transferring from local government to the mayor.
- A report would go back to Council in September 2016, and if Council votes against having a Mayoral Combined Authority, the powers would not be devolved, and would stay with central government.
- Members were advised that this was the first part of many deals which could be done. In terms of funding, government tended to work on a per capita basis, and most other areas had populations of around 2 million, whereas the population for the Greater Lincolnshire area was just over 1 million.
- It was noted that Cambridgeshire had returned to negotiations for an East Anglia deal, and Gateshead were also considering re-entering discussions.
- Where and how the money would be spent would be decided by the Mayor and the Combined Authority and would be set out in a budget. Rural districts would be able to have their say in how the money would be spent.
- It was commented that it would be interesting to go out to consultation on this issue.
- It was suggested that there should be more than one scrutiny committee, and it was requested that paragraphs 6.2 and 12.1 were raised as areas of political weakness.
- There were concerns that the new authority would only be made up of members of two political parties – labour and conservative. There were concerns that there was no recognition of political balance for the scrutiny committee, and it was felt that this should reflect the political make-up of the whole county. It was commented that this approach worked for the Police and Crime Panel where positions were allocated based on the political make-up of the county.
- It was commented that paragraph 12.4 did not recognise the possibility of coalitions.
- There was a need for it to recognise political proportionality and political challenge from outside.
- It was confirmed that there an amendment to Section 107 of the Local Democracy, Economic Development and Construction Act 2009 which would include the need for political proportionality on the Overview and Scrutiny Committee along the lines of the Police and Crime Panel.
- Concerns were raised regarding the administrative costs of the mayor's office, and how these would be shared out. It was reported that the salary of the mayor would be set by an independent review panel, and there would be a call to keep costs to an absolute minimum. The first term would be three years, and then every four years, to keep it in line with the PCC elections.
- It was noted that the Mayor of Manchester included the role of the PCC.
- In relation to paragraph 12.7 it was felt very important that the overview and scrutiny committee was able to require the presence of certain people at the meeting, in a similar way to how the Health Scrutiny Committee for Lincolnshire could require officers to attend its meeting.
- Concerns were raised about how a mayor for the Greater Lincolnshire area would be able to connect with residents living in some of the more rural areas as it was felt that this could be difficult to achieve.

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- The ruling group did not always have to take the majority of chairman positions on scrutiny committees.
- It was felt that the travel to work areas were not representative as a lot of people living in Kings Lynn commuted to London.
- It was suggested that the two halves of Lincolnshire 'looked' in opposite directions, and the proposed new A16 would mean that Boston would become part of the south of England.
- There were concerns that there could be further significant financial implications for all authorities. It was acknowledged that to get to the point where a mayoral combined authority was set up would be a lot of work and there would be costs associated with the work of setting up the authority as well as holding the election for the mayor, and these costs were being worked on.
- Members were advised that with an elected mayor, powers would be devolved down from central government, but they could not be taken up to the combined authority, unless all authorities agreed. The powers which would be devolved were aligned to the themes within the deal document which was submitted.

RESOLVED

1. That the Committee support the recommendations to the Leader as set out in the report.
2. That the following additional comments be agreed and passed to the Leader of the Council in relation to this item:
 - Whether the model was viable in rural areas
 - Members were interested in the outcome of the public consultation
 - There were concerns that only having one scrutiny committee would not be viable
 - There was a need for recognition of political balance on scrutiny committees
 - The current scheme did not recognise the possibility of coalitions
 - The scrutiny committee should be able to require attendance rather than just invite
 - There were concerns around the administrative costs of the Mayor and the Combined Authority
 - Concerns over the distance between the mayor and electors
 - Concerns that powers could be taken up from the county council to the combined authority
 - What would happen if the outcome of the public consultation was not in favour of the elected mayor.

It was noted that Councillor P M Dilks abstained from voting on this matter and that Councillor Mrs M J Overton MBE voted against this matter.

11 OVERVIEW AND SCRUTINY WORK PROGRAMME

Consideration was given to a report which enabled the Committee to consider its own work programme and the work programmes from the scrutiny committees for 2016.

Overview and Scrutiny Management Committee

It was reported that the financial performance would slip into July, however, this would not affect the accounts, and they would still be signed off by the Audit Committee at its meeting in September 2016.

It was highlighted that there was an additional item for the meeting in June on the Commercial Offer for Schools. This was for pre-decision scrutiny prior to an Executive decision on 5 July 2016.

There had also been a request for a workshop on the impact of budget cuts, and there was a possibility that something could be sorted out for July, which would provide more detail on the cuts and where they would have an impact.

Adults Scrutiny Committee

There was one potential addition to the meeting on 29 June 2016: an item on the Block Purchasing of Residential Beds. This was prior to a decision by the Executive Councillor for Adult Care, Health and Children's Services.

In response to a query it was confirmed that this would be a contract decision.

It was also clarified that the Overview and Scrutiny Annual Report included clarification in relation to the 35% of care homes which were not rated as good or outstanding.

Children and Young People Scrutiny Committee

It was reported that there were no amendments to the work programme and the next meeting of the Committee was the following day, and the agenda was as set out on page 100 of the report.

Community and Public Safety Scrutiny Committee

It was reported that there were two changes to the published work programme which were an update to the meeting on 13 July 2016 to brief the Committee on the outcome of Exercise Barnes Wallis and an item on the Lincolnshire Resilience Forum had been added to the agenda for the meeting on 14 September 2016 to enable Ian Reed, Emergency Planning and Business Continuity Manager to brief the Committee on Exercise Grey Seal which was a major LRF exercise planned to take place in November 2016.

It was also highlighted that an item on Assuring Sustainability of the Lincolnshire Archive and Future of the Heritage Services was due to be considered at the meeting

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on 1 June 2016. This was an early engagement item before pre-decision scrutiny in the autumn.

Members were also advised that an additional meeting had been scheduled for the 14 December 2016 where the Committee would hold a 'meet and greet' session with the new supplier of the Community Substance Misuse Treatment Services (Addaction) which would commence on 1 October 2016.

Economic Scrutiny Committee

It was reported that there were no amendments to the work programme and the next meeting was scheduled for 12 July 2016 and the agenda would be as set out on page 104 of the report.

It was highlighted that there may be one potential change to the agenda for the 13 September 2016 meeting, as the South Lincolnshire Food Enterprise Zone may need to be deferred to the October or December meeting due to timing issues with the report

One member commented that the big focus for the proposed devolved Greater Lincolnshire area was jobs and the economy, and at some stage there may be a need to consider this at a scrutiny committee other than Economic, such as Highways and Transport. It was also commented that North Lincolnshire and North east Lincolnshire were very different to Lincolnshire and there would be a need to plan ahead for cross border working at an early stage.

Environmental Scrutiny Committee

It was reported that there were no changes to the published work programme and the next meeting would take place on 10 June 2016.

Flood and Drainage Management Scrutiny Committee

It was reported that there were no changes to the published work programme and the next meeting would take place on 23 September 2016.

The Chairman reported that he was very grateful to Councillor C J T H Brewis who was assisting in the arrangement of a site visit to various locations in South Holland.

Health Scrutiny Committee for Lincolnshire

There were no changes to the work programme for 15 June 2016.

Members were advised that on 20 July, the item on Peterborough and Stamford Hospitals NHS Foundation Trust would comprise three parts, as the Committee had requested information on:

- Development proposals for Stamford and Rutland Hospital

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- The Business Case for Joint Working between Peterborough and Stamford Hospitals NHS Foundation Trust and Hinchingsbrooke NHS Trust in Cambridgeshire (including a possible merger between the two trusts)
- The overall financial position of the Trust

In addition, on 20 July the Committee would receive an item from Lincolnshire Partnership NHS Foundation Trust on their formal response to the Care Quality Commission inspection report, which was published on 21 April and found that the Trust required improvement.

It was also reported that on 10 May 2016, the Care Quality Commission published its inspection report on the East Midlands Ambulance Service (EMAS) which found the Trust 'requires improvement'. As the EMAS region was covered by eleven health overview and scrutiny committees there would be a regional health scrutiny session on 6 July 2016, involving a representative of each of these eleven committees. The Chairman, Councillor Mrs Christine Talbot would be attending on behalf of the Health Scrutiny Committee for Lincolnshire. Following this meeting, each local committee could decide how to take the matter further. The Health Scrutiny Committee would be considering this on 20 July 2016.

Highways and Transport Scrutiny Committee

It was reported that there was one change to the published work programme which was that the Speed Limit Policy and Traffic Policy for Schools update scheduled for September would be considered after December as part of a more substantial update once the policy had been in place for a full year.

Value for Money Scrutiny Committee

Members' attention was drawn to the time of the next meeting of the Value for Money Scrutiny Committee, where it was proposed to commence at 10.30am. This was to allow the Committee to hold an informal workshop prior to the start of the formal meeting to enable members to discuss the performance of the business support contract. This session would commence at 9.30am.

RESOLVED

1. That the content of the Overview and Scrutiny Management Committee Work Programme as set out in Appendix A of the report be noted.
2. That the work programmes from the Overview and Scrutiny Management Committee set out at Appendix B of the report be noted.
3. That the Working Group activity set out at Appendix C of the report be noted.
4. That the work programmes, in light of the Executive Forward Plan, as set out in Appendix D of the report, be noted.

The meeting closed at 12.30 pm

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Policy and Scrutiny

Open Report on behalf of Debbie Barnes, Executive Director of Children's Services

Report to:	Overview and Scrutiny Management Committee
Date:	30 June 2016
Subject:	Developing a Model for the Charging of LCC Services to Schools

Summary:

This report invites the Overview and Scrutiny Management Committee to consider a report on Developing a Model for the Charging of LCC Services to Schools which is due to be considered by the Executive on 5 July 2016. The views of the Scrutiny Committee will be reported to the Executive as part of its consideration of this item.

Actions Required:

- (1) To consider the attached report and to determine whether the Committee supports the recommendation(s) to the Executive as set out in the report.
- (2) To agree any additional comments to be passed to the Executive in relation to this item.

1. Background

The Executive is due to consider a report on Developing a Model for the Charging of LCC Services to Schools. The full report to the Executive is attached at Appendix 1 to this report.

2. Conclusion

Following consideration of the attached report, the Committee is requested to consider whether it supports the recommendation(s) in the report and whether it wishes to make any additional comments to the Executive. The Committee's views will be reported to the Executive.

3. Consultation

a) Policy Proofing Actions Required

Not applicable

4. Appendices

These are listed below and attached at the back of the report.

Appendix A	Report and Appendices to the Executive on Developing a Model for the Charging of LCC Services to Schools
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5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by James Sharples, who can be contacted on 01522 553908 or james.sharples@lincolnshire.gov.uk.

Open Report on behalf of Debbie Barnes, Executive Director for Children's Services

Report to:	Executive
Date:	05 July 2016
Subject:	Developing a Model for the Charging of LCC Services to Schools
Decision Reference:	I011422
Key decision?	Yes

Summary:

The purpose of the report is to seek approval from the Executive to support the development of a common approach to the recovery of costs where schools, academies and other education organisations in Lincolnshire access services delivered by Lincolnshire County Council (LCC).

The approach will also involve exploring opportunities to provide a single comprehensive source of information and access for schools, academies and other organisations to receive all of the services they need. LCC Services in scope of cost recovery would be reviewed periodically to ensure each offer is comprehensive, with clear benefits with an agreed cost structure for each support package. To support the process by which schools, academies and other education organisations are able to learn about and access the support available we aim to translate the services offered into a digital form similar to an 'E-commerce' environment.

This involves standardising terms and conditions and the formula we use to ensure the full recovery of costs for service activities. This will necessarily involve an analysis of the nature of the services delivered and the degree to which the cost of delivery can properly be recovered and will have an impact on some services which currently are discretionary and for which LCC does not charge.

There are four categories of services which form LCC's support and potential support to schools:

- a. Services which are currently provided and do not charge but which seek a decision to charge
- b. New services which it is proposed to provide and for which it is proposed to charge
- c. Services which currently do not charge and will continue not to charge

d. Services which charge and will continue to charge

This report seeks general approval to the principle of cost recovery in the delivery of discretionary services in the future and specific approval of the proposals set out in this report relating to the first two categories above.

The report also seeks approval for LCC to charge an amount to new Academies to cover the cost to the Council of supporting the conversion process.

Recommendations:

That the Executive

1. Notes the support services currently provided by LCC to maintained schools and Academies set out in Part 4 of Appendix A for which LCC charges and will continue to charge.
2. Notes the support services currently provided by LCC to maintained schools and Academies set out in Part 3 of Appendix A for which LCC does not charge and does not propose to charge.
3. Approves in principle charging schools, Academies and other education organisations for discretionary services provided by LCC on a cost recovery basis.
4. Approves in relation to the new and existing support services set out in Parts 1 and 2 of Appendix A, that from 1 September 2016, LCC recover the cost of the provision of such services from schools, Academies and other education organisations through appropriate charging mechanisms to be developed for each such service.
5. Approves in relation to all support services to schools the development of a single source of information and access to services including by way of digital access similar to an e-commerce environment.
6. Approves that authority be delegated to the relevant Chief Officer, in consultation with the relevant Executive Councillor, for each service area to approve the amount and recovery mechanism appropriate to each service set out in Parts 1 and 2 of Appendix A and the offering of further discretionary services to schools, Academies and other education organisations and the amount and cost recovery mechanism appropriate to each such service.
7. Approves that authority be delegated to the Executive Director of Children's Services in consultation with the Executive Councillor responsible for Children's Services to approve the final form of the proposed single source of information and access to LCC support services.

8. Approves the making of a flat rate charge of £6,500 for standard conversions to schools that choose to convert to academy status to cover officer time and legal charges incurred by LCC.

Alternatives Considered:

Do Nothing

This is not recommended because at present services are isolated and operate using different costing formulas, terms and conditions etc, resulting in multiple financial transactions and having multiple contacts in LCC. This makes co-ordinated provision of support to schools by LCC difficult and in some cases causes confusion to schools in seeking to access LCC support, not knowing who to contact for what service, especially if it is either urgent or there is a problem.

Further, while provision of support to schools is important to the achievement of LCC's overriding responsibility for the provision of quality education in Lincolnshire, the sustainability of such services is in question due to the financial challenges facing LCC. Ensuring the recovery of costs for the provision of such support helps to make them self-sustaining and thereby protects what are discretionary services from the effects of the need to find further savings in LCC budgets.

Recover cost on some but not all of the proposed services

This would be a possible option but for each service where costs are not recovered the sustainability of all services is potentially reduced.

Reasons for Recommendations:

1. In our current economic climate, ensuring the viability and sustainability of services whilst maintaining quality is paramount. Currently there are approximately seventy services which have been identified as being directly offered to schools by LCC. There is no consistent formula for whether, and if so how, the cost of delivering these services is recovered, with different services using different methods of calculating the cost to the business. By implementing the recommended option, it will ensure LCC business costs for all services offered to schools are recovered on a basis that is consistently applied, including both direct and indirect costs.
2. Having all the services listed through a single access point reduces customer confusion whilst also increasing the visibility of services customers would not normally attribute to LCC delivering.
3. Wider benefits include:
 - growth in the number of schools, academies and other organisations aware of and obtaining support services from LCC;
 - Reduction in administration costs / back office costs;
 - Assurance to schools and LCC that schools receive accredited, quality

- services;
 - Increased funding into the Council;
 - Increase levels of satisfaction through a flexible service that can be tailored to individual requirements;
 - Full cost recovery of support service activities where this can be implemented;
 - Reduces the time of schools searching for services;
 - Increases the sustainability of services.
4. It is estimated that if all Lincolnshire schools converted, the costs to the Local Authority in staff time would be £1.379m; therefore it is advisable that the Local Authority introduce a charge to offset this cost.

1. Background

Recovering the cost of Services

Under sections 13, 13A and 14 of the Education Act 1996 LCC has statutory duties to:

- ensure that efficient primary, secondary and further education is available to meet the needs of its population;
- ensure that its education functions are exercised with a view to promoting high standards ensuring fair access to opportunity for education and learning, and promote the fulfilment of learning potential; and
- secure that sufficient schools for providing primary and secondary education are available for its area.

LCC retains its obligations in relation to the full range of education provision in the area whether schools convert or have converted to Academy status or not.

Historically, part of LCC's fulfilment of these duties especially those relating to efficiency and quality and the promotion of the fulfilment of learning potential has been the provision of a range of support services to schools and more recently Academies. These have been principally provided through Children's Services or CfBT as LCC's partner.

At the same time other LCC services have been provided to schools and Academies which have been provided more in support of schools in the operation of their businesses such as finance, property or health and safety support thereby contributing to efficiency.

Some of these services may themselves be separate specific statutory responsibilities. Others are discretionary. For some of these services LCC recovers the costs of delivery, for others it does not. Whether or not costs are recovered is largely determined by historical circumstances and has not been driven by a strategic approach.

The context in which LCC's support to schools across the board must be assessed is one of declining government funding for local authority services. Over the past 6 years government funding to LCC has reduced by some 40% of the Council's annual income from central government (excluding school budgets).

Over the period from 2009/10 to the end of the 2015/16 financial year LCC has made some £145m of savings. It is known that further savings of £130m will be required between 2016 and 2020.

These savings have been and will continue to have to be achieved against a background of increasing cost pressures including the cost of adult social care for an ageing population and more generally the national living wage. Furthermore, the Council has maintained a balanced budget over the last two years by calling on reserves. Once used, reserves are gone and they are not a sustainable form of funding for services.

In the course of the savings that have been made to date as referred to above the contribution made by schools to the cost of support services has not been systematically approached. In the circumstances it is appropriate to consider whether the scope of the support services in respect of which a contribution is made by schools to the cost of support be increased. To continue to provide services to schools without increasing the extent to which costs are recovered will potentially require additional cuts to be made to other services in order to maintain the support services at current levels. Alternatively LCC would have to look making savings in the cost of providing support services to schools which would impact on the level of the current services, especially those that are discretionary.

If that happened either schools would not receive support or the Council would have less control over the quality of the support services going into schools. This would in turn make it less able to assure itself in its fulfilment of its functions in relation to the efficient provision of quality education.

At the same time introducing a cost recovery mechanism will provide much more information to LCC as to the resource being used in the delivery of the services to schools, Academies and other organisations and their efficiency. When the schools, Academies and other organisations pay on a cost recovery model they will make choices about how they spend their budgets. LCC will then have more information as to the services schools, Academies and organisations value and feel they need which will in turn identify the LCC services which meet those needs and which are sustainable. Future decisions about the services to be provided will therefore be more informed.

LCC does not have a joined up and efficient process of making available its services to schools, Academies and other educational organisations in Lincolnshire. There is no one consistent method of engagement with schools; with all areas who offer a support service they are all doing something differently and independent of each other. This piecemeal approach not only makes it hard for schools to engage with the Local Authority, but also for them to understand what services are available to meet their individual needs, whether the Council seeks to recover its costs and if so whether it is within their available funds.

There is an opportunity to review all the services which are offered to schools, not only to make it a coherent offer, which meets the real needs of Lincolnshire schools, but also to provide consistent recovery of full costs, and offering excellent value for money. Ideally this would be accessible through one website which provides details of the wide range of services available to Lincolnshire's schools and academies. In the short term the services would be able to be requested through this site. Medium to long term the proposal is to have an area where all schools can browse and place an online request for services offered by Lincolnshire County Council. This would present a more coherent and better experience for school leaders when reviewing service information and accessing services from Lincolnshire County Council. The County Council will need to review how charged-for services are taken up. It may need to demonstrate how its statutory duties are being met when services that are charged for are not taken up.

A Project Board has been set up to provide a balanced view on how the services can be offered to schools as well as coordinating a consistent offer. The Board's membership is cross cutting and includes: Children's Services – Education Support, Learning and Commissioning, Finance, Fire and Rescue, Environment and Economy, Public Health, Sustainability, Safer Communities, Digital Engagement, Health and Safety, and Audit and Risk.

To support a consistent offer a list has been compiled of all support services for which the Council already recovers its costs through charging schools. This is set out in Part 4 of Appendix A.

An analysis has also been undertaken of the legal basis of the services being provided to ensure that cost recovery is not applied to any services that LCC is under a statutory obligation to deliver. This has resulted in a list of support services provided to schools for which the Council does not recover cost and does not propose to recover cost. This is set out in Part 3 of Appendix A, and for the following services, recovering the costs would not be appropriate:

- Road Safety Awareness Lessons for Primary Schools - not funded by LCC, it is jointly funded through a number of partner agencies within the Lincolnshire Road Safety Partnership (LRSP). LCC Education funding has been removed from the budget this year as part of the budget review. The LRSP Board has historically agreed that income generated as a result of enforcement should be utilised to fund road safety.
- Display Energy Certificate for Maintained Schools – not appropriate to charge as supplied free of charge for maintained schools, as agreed in the Property contract between LCC and schools.
- Countryside Access Education Pack – not appropriate to charge. There has only ever been one print run and there are no current plans to print any more. The whole pack is available to download from the county council website. A possible income option would be to charge for a service to schools where the service works with schools to promote the understanding and use of rights of way and the wider countryside (this could include the role of rights of way in sustainable travel, wellbeing and tourism as well as map reading and the countryside code).

- Bikeability and Bikeability Plus – no cost for the Local Authority service as it is funded via a grant from the Department for Transport. LCC applies for funding to deliver an amount of sessions and claim the money in arrears on an annual basis, being subject to audit to ensure that the monies are spent on Bikeability.
- Provide Guidance on the completion of Fire Risk Assessment - Not appropriate to charge – provision of service is included within the statutory duties under the Fire Services Act 2004.
- Fire Safety Awareness - Not appropriate to charge – service is an offer of advice to staff and is included within the statutory duties under the Fire Services Act for LCC employees, which includes maintained schools – A traded offer will be explored for Academies.
- Annual Health and Safety Self-Assessment for controlled Schools - The schools self-assessment programme was introduced following a visit from the Health and Safety Executive (HSE) several years ago. Failure to continue this service for our controlled schools could result in LCC being unable to show how we are monitoring H&S standard within our schools, which was the original concern the HSE had and why we introduced the self-assessment programme.
- Our responsibility to provide home to school transport gives rise to consequential statutory duties that are presently fulfilled by the following means, which should not be charged to schools:
 - Transport advice and support – to ensure compliance with statutory obligations, mainly relating to children's safety and schools/LA responsibilities on a needs-led basis only.
 - Transport Inspections and risk assessment - to comply with health and safety legislation and vehicle and other statutory safety requirements.

This has left some existing services for which the Council could recover cost, or new services which the cost of providing could be recovered. These are listed in Parts 1 and 2 of Appendix A. This Report proposes that cost recovery is put in place for the services in Parts 1 and 2 of Appendix A in addition to those in Part 4 of Appendix A and all those services (Parts 1, 2 and 4) are made subject to the co-ordinated consistent offer referred to above.

More generally, approval is sought in principle to the cost recovery model being used whenever discretionary services are offered to schools including potential future services not listed at all in Appendix A. If this is agreed, the recommendations propose a delegation to the relevant Chief Officer in consultation with the relevant Executive Councillor to offer additional services and determine the basis on which they will be offered.

To support a consistent offer the Board requested a standardised toolkit to be produced by Finance colleagues in consultation with the relevant service area. The toolkit includes staffing costs plus an element of overhead costs such as accommodation, insurances, information management, HR and payroll, financial services and finance support. Costs can be calculated on a daily, half-daily or hourly basis.

If the Executive approves the cost-recovery approach, then a delegation is sought to enable Executive Directors in consultation with the relevant Executive Councillor to identify the appropriate charge based on use of the toolkit described above.

Academy Conversion

The Government's education white paper "Educational Excellence Everywhere" states "by the end of 2020, all remaining maintained schools will be academies or in the process of conversion". Although more recently it has been decided that this will not be enforced by law, the Government has made it quite clear that academisation continues to be the direction of travel.

So far in Lincolnshire, 132 of 361 schools have converted to Academy status. This represents 36% of the schools in Lincolnshire. These schools educate approximately 61% of all the pupils in Lincolnshire. There are still 228 maintained schools in Lincolnshire educating 39% of the pupils. The average cohort size in academies is approximately 470 whereas the average cohort size in maintained schools is approximately 177. Sixty-four of the remaining schools are primary schools with fewer than 100 pupils.

Schools that choose to convert to become an academy benefit from a financial support grant of £25,000 to pay for the associated conversion costs, which is usually more than the actual cost of conversion to the school. Local authorities get no such financial help. The costs incurred by Lincolnshire County Council have been borne by the council funded budget. Lincolnshire's council funding is under significant financial pressure as described earlier in this report. It is no longer considered sustainable for LCC to absorb such costs moving forward.

The charge to schools proposed in recommendation 8 would offset the cost of legal, educational officer and school finance officer time, in facilitating the academy conversion. The actual costs incurred in any single conversion depend on the complexity of the conversion and the issues raised. In order to identify a flat rate charge, a range of costs have been established from considering actual conversions and a judgment made as to the costs of a "standard" conversion. These have then been compared with the charges used by other Authorities that are charging.

It is proposed that the charge of £6,500 would apply to any school converting to academy status that submits an application to convert to the Department for Education (DfE) after 20th May 2016. Any schools that have submitted an application to the DfE prior to that date would not be subject to the charge.

Equality Act 2010

The Council's duty under the Equality Act 2010 needs to be taken into account when coming to a decision.

The Council must, in the exercise of its functions, have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010

- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it: [Equality Act 2010 section 149\(1\)](#). The relevant protected characteristics are age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; sexual orientation: section 149(7)

Having due regard to the need to advance equality of opportunity involves having due regard, in particular, to the need to:

- Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic
- Take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it
- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to tackle prejudice, and promote understanding.

Compliance with the duties in this section may involve treating some persons more favourably than others.

A reference to conduct that is prohibited by or under this Act includes a reference to:

- ❖ A breach of an equality clause or rule
- ❖ A breach of a non-discrimination rule

This duty cannot be delegated and must be discharged by the decision-maker. To discharge the statutory duty the decision-maker must analyse all the relevant material with the specific statutory obligations in mind. If a risk of adverse impact is identified consideration must be given to measures to avoid that impact as part of the decision making process.

An Equality Impact Analysis has not been specifically carried out for this proposal but potential impacts on people with a protected characteristic have been assessed. There are no proposed changes to the services offered and therefore no direct impact on service users with protected characteristics is anticipated. The offer is to recover costs to LCC as well as providing better access to services. However, it will have a financial impact on schools who currently obtain services

free of charge due to a change in charging formula. As a result, schools, Academies and other organisations may choose not to take services they would currently take. Those services may be aimed at addressing equality issues such as training on equalities. If that occurred there would potentially be an adverse impact on people with a protected characteristic. The impact is mitigated as Schools and Academies have their own responsibilities to address equality issues.

Child Poverty Strategy

The Council is under a duty in the exercise of its functions to have regard to its Child Poverty Strategy. Child poverty is one of the key risk factors that can negatively influence a child's life chances. Children that live in poverty are at greater risk of social exclusion which, in turn, can lead to poor outcomes for the individual and for society as a whole.

In Lincolnshire we consider that poverty is not only a matter of having limited financial resources but that it is also about the ability of families to access the means of lifting themselves out of poverty and of having the aspiration to do so. The following four key strategic themes form the basis of Lincolnshire's Child Poverty strategy: Economic Poverty, Poverty of Access, Poverty of Aspiration and Best Use of Resources.

Education is recognised as a key component of an anti-poverty strategy. The Child Poverty Strategy aims have been taken into account in this report. By delivering services to schools directly from LCC it provides sufficiency and quality of provision to help enable schools to continue to provide effective education provision.

Joint Strategic Needs Assessment (JSNA) / Joint Health & Well Being Strategy (JHWS)

The JSNA reports on the health and wellbeing needs of the people of Lincolnshire. It brings together detailed information on local health and wellbeing needs and looks ahead at emerging challenges and projected future needs.

The Lincolnshire JSNA identifies a number of needs that directly relate to young people. The policy on transport support under-pins the identified topics and aims of the JSNA, in particular Health and Wellbeing Strategy.

The Lincolnshire JSNA and JHWS identify a number of needs that directly relate to young people. The recommended key decisions support the aims of the JSNA and JHWS in the following areas:

- Improve health and social outcomes and reduce inequalities
- Achieve potential
- Improve educational attainment

Each of the above aims are specifically addressed by the key decision to enhance access to services LCC offers to schools, academies and other educational organisations.

2. Conclusion

By supporting the recommendations LCC can continue implementing a model for recovering the true costs of delivering services to schools, academies and other educational organisations. This will enable services to become more sustainable, as well as supporting the sufficiency of the market-place and providing effective services that schools can trust. Using the supporting information within the report and the appendices there is evidence why LCC should be recovering our costs to ensure the sustainability and validity of the services. The next steps are to fully implement a central system for ordering services that directly complements the existing ordering arrangements for services. As suggested, in the medium to long term, an E-commerce type of environment can be established that customers can place orders and make payments through.

3. Legal Comments:

The Council has the power to provide support services to schools, Academies and other education organisations.

Where the Council acts for a commercial purpose the law requires the Council to provide services through a company so that it is not enabled to compete against the market on a favourable basis.

The term "commercial purpose" is not defined. However, it is considered that in this instance the Council is acting for a non-commercial purpose – i.e supporting schools in pursuance of the Council's statutory responsibilities as education authority and ensuring the sustainability of such services through making them self-financing. As long as charges are limited to cost recovery for discretionary services it is considered that the Council is acting lawfully in charging to recover those costs.

The decision is consistent with the Policy Framework and within the remit of the Executive if it is within the budget.

4. Resource Comments:

Receiving a fair level of income for the council services it offers to maintained schools, academies and other education providers will arise from the decision of the Executive. The services will charge through a consistent approach of cost recovery which will draw in income to meet the costs of providing the service. The Council's funding is under significant financial pressure due to large reductions in Local Government funding, therefore it is important that such traded services are charged out at full cost recovery.

5. Consultation

a) Has Local Member Been Consulted?

N/A

b) Has Executive Councillor Been Consulted?

Yes

c) Scrutiny Comments

This report will be considered by the Overview and Scrutiny Management Committee at its meeting on 30 June 2016 and the views of the Committee will be reported to the Executive.

d) Policy Proofing Actions Required

See the body of the Report.

6. Appendices

The following Appendices are attached to this report

Annex A	Support Services to Schools, Academies and other education organisations
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7. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by James Sharples, who can be contacted on 01522 553908 or james.sharples@lincolnshire.gov.uk.

1. Services which are currently provided and do not charge but which seek a decision to charge

Professional Services	Doug Robinson (Sustainability Team)	SCoRE – Schools Collaboration on Resource Efficiency
Professional Services	Doug Robinson (Sustainability Team)	Display Energy Certificates for academies
Professional Services	Steve Golightly (Sustainability team)	SALIX fund – energy savings initiative
Professional Services	Steve Golightly (Sustainability team)	Energy efficiency funding support for academies
Professional Services	Marie Robertson/ Lucy Pledge	Auditing of HR cases relating to safeguarding issues
Pupils	Dave Clarke	Insight into Custody workshop for students
Pupils	Andy Cook	Knife Crime workshop for student's workshop. The Youth Offending Service is commissioned by LCC, Police, OPCC, NPS and the Youth Justice Board and decisions of this nature sit with the Youth Offending Board. YOS charge for Knife Crime Workshops Seek decision to charge unless they are actioned by the YOS Board in response to concerns about knife crime in areas of risk.
Pupils	John O'Connor (Education Support)	Food in Schools
Pupils	John Herbert	Anti Bullying Training for Staff - Academies and others
Pupils	John Herbert	Anti Bullying Workshop for students - academies and others
Pupils	John Herbert	Homophobia, Biphobia & Transphobia training for staff - academies and others
Pupils	John Herbert	Homophobia, Biphobia & Transphobia workshop for students - academies and others
Pupils	David Sampher	Physical activity programme/sessions for students
Pupils	David Sampher	Personal Best Goal setting Programme
Pupils	David Sampher	Team Building Workshop
Pupils	David Sampher	Sports Leadership programmes

Pupils	David Sampher	Winning Ways personal development sessions
Pupils	John Herbert	Participation and engagement training for pupils - academies and others
Pupils	John Herbert	Participation and engagement training for staff - academies and others
Pupils	John Herbert	Careers - Year 11 options workshops - academies and others
Pupils	John Herbert	Careers - Higher Education applications workshop - academies and others
Pupils	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Development for School staff
Pupils	John O'Connor (Education Support)	Education Support - Free school meal eligibility checking service for Schools
Pupils	John Herbert	Anti Bullying Workshop for students - Schools
Pupils	John Herbert	Homophobia, Biphobia & Transphobia training for staff - Schools
Pupils	John Herbert	Homophobia, Biphobia & Transphobia workshop for students -Schools
Pupils	John Herbert	Participation and engagement training for pupils - Schools
Pupils	John Herbert	Participation and engagement training for staff - Schools
Pupils	John Herbert	Careers - Year 11 options workshops - Schools
Pupils	John Herbert	Careers - Higher Education applications workshop - Schools
Professional Services	Karen Shooter	<p>Domestic Abuse/MARAC. Training for staff in schools.</p> <p>This is funded by LCC Safer Communities as it is a critical area in respect of Safeguarding both adults and children. The training is aimed at Teachers to enable them to understand DA / MARAC and how they should support and intervene to protect children living in a DA environment. The DASMB is not funded like LSCB or LSAB who both train partners in respect of Safeguarding. Presently we suffer in excess of 25,000 cases of DA in Lincolnshire each. Other partners, particularly the Police and OPCC support this issue by funding the IDVA services and services for young people suffering sexual violence.</p> <p>Seek decision to charge but if delivering a session does not incur costs to LCC, waive charge with discretion.</p>

Professional Services	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team for Schools - Safeguarding in schools audit
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Safer recruitment training for Schools
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Designated Safeguarding Leads
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Safeguarding - train the trainer
Pupils	John Herbert	Anti Bullying Training for Staff
Pupils	John Monk	School Travel Plan initiatives and resources, including: Wow, Steposaurus, Big Bike Race, Golden Boot Challenge, Pete & Sophie boards
Professional Services	Steve Batchelor	Road Safety Awareness Lessons - Secondary schools Formal events and presentations will be charged
Pupils	John Monk	Energy from Waste tours. The visitor centre is presently financed by LCC though the waste gate fee paid to the contractor. Subject to commercial negotiation, any charge may be levied by the plant operator.
Pupils	Sean Taylor - LFR Business Support Team	Lincolnshire Fire & Rescue - Y2 / Y6 education programme for pupils There are a small number of schools at high risk of arson, LFR see benefit in providing to those schools without charge as part of our prevention strategy. Seek decision to charge but waive charge with discretion for schools of high risk to support preventative work.
Pupils	Sean Taylor - LFR Business Support Team	Lincolnshire Fire & Rescue - It's That Easy Although this is offered as part of a traded offer , there are some benefits to providing this to schools without charge as part of LFR prevention strategy on condition that it does not result in additional costs to LCC Delivery of the programme would be targeted to at risk schools and the charge waived with discretion Seek decision to charge but waive charge with discretion.

Professional Services	Sean Taylor - LFR Business Support Team	<p>Lincolnshire Fire and Rescue Stay Safe Campaigns</p> <p>Although this is offered as part of a traded offer, there are some benefits to providing this to schools without charge as part of our prevention strategy on condition that it does not result in additional costs to LCC. Delivery of the programme would be targeted to at risk schools and the charge waived with discretion</p> <p>Seek decision to charge but waive charge with discretion.</p>
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2. New services which it is proposed to provide and for which it is proposed to charge

Professional Services	Fraser Shooter	New Service - standard training courses for schools i.e. manual handling, COSHH etc
Professional Services	Fraser Shooter	New Service - bespoke, designed to suit Health & Safety training to meet the needs of the schools
Professional Services	Fraser Shooter	Health & Safety audits & reports
Professional Services	Fraser Shooter	Health & Safety areas/subject specific inspections and reports
Professional Services	Fraser Shooter	Schools annual self-assessment programme for LCC controlled schools
Professional Services	Fraser Shooter	Schools annual self-assessment programme for non- LCC controlled schools
Professional Services	Fraser Shooter	Provided support and advice with the undertaking of risk assessment
Professional Services	Fraser Shooter	Provided support and advice with the development of Policies and Procedures
Professional Services	John Monk	Professional Highway – civil engineering advice
Professional Services	John Monk	Professional planning advice
Pupils	John Monk	SEN Bikeability
Pupils	John Monk	Scooterbility
Pupils	John Monk	6 th Form cycling training
Pupils	John Monk	School Travel plans resources – sustainable travel workshop

Professional Services	Marisa McGreevy	Health & Safety service offer to Academies
Professional Services	Marisa McGreevy	Risk Management work for Academies
Professional Services	Andrew Mclean	Strategic Commissioning

3. Services which currently do not charge and will continue not to charge

Professional Services	Steve Batchelor	Road Safety Awareness Lessons - Primary schools Not appropriate to charge: All training in respect of road safety, delivered by the LRSP will be funded from enforcement income.
Professional Services	Doug Robinson (Sustainability Team)	Display Energy Certificate – Maintained Schools only Not appropriate to charge – displaying energy certificates is a requirement of LCC as a part of our property management duties for maintained schools.
Pupils	John Monk	Countryside Access Education Pack Not appropriate to charge. This was produced as part of the Rights of Way Improvement Plan works and was a one off cost that was part funded. Once the packs are distributed the project will come to a natural conclusion.
Pupils	John Monk	School transport - home to school transport Not appropriate to charge – home to school transport as per LCC policy
Pupils	Steve Batchelor	School crossing patrols
Pupils	Steve Batchelor	School Safety Zones We will explore charging School for feasibility studies.
Pupils	John Monk	Independent Travel Training for SEND students travelling on school transport.
Pupils	John Monk	Bikeability and Bikeability Plus Not appropriate to charge - There is no cost to LCC for Bikeability. This is funded by a grant by the

		Department for Transport.
Pupils	John O'Connor (Education Support)	Education Support - Admissions Access to WEBVIEW and Independent Admission Appeals-For Schools
Peoples	Karen Shooter	Domestic Abuse/MARAC. Support and advise for schools over the telephone Not appropriate to charge – this is a part of a safeguarding package to ensure that Schools take appropriate action in respect of serious incidents or concerns for welfare.
Professional Services	Sean Taylor – LFR Business Support Team	Provide Guidance on the completion of Fire Risk Assessment Not appropriate to charge – included within the statutory duties under the Fire Services Act 2004.
Professional Services	Sean Taylor - LFR Business Support Team	LFR Commercial - Fire Safety Awareness Not appropriate to charge - this is advise to staff and is included within the statutory duties under the Fire Services Act for LCC employees which includes maintained schools – A traded offer will be explored for Academies
Professional Services	Fraser Shooter	Schools annual health and safety self-assessment programme for LCC controlled schools Not appropriate to charge – service provides LCC with assurance that controlled Schools are compliant with Health and Safety regulations.
Professional Services - Finance	Mark Popplewell	Finance support with allocation of funding, Prime Account Schools operation, calculation and payment of bank deposits for Prime Account Schools Maintenance of Accounts for maintained schools, closure of Accounts work for maintained schools, Statutory and statistical returns for maintained schools, financial Handbooks and Guidance for maintained schools, providing a Medium-term Finance Plan for maintained schools.
Pupils	John Monk	Transport advice and support. Not appropriate to charge – service is offered to ensure compliance with statutory obligations, mainly relating to children's safety and schools/LA responsibilities on a needs-led basis only.
Pupils	John Monk	Transport inspections and risk assessments. Not appropriate to charge – service is offered to

		comply with health and safety legislation and vehicle and other statutory safety requirements.
Pupils	John Monk	Max Respect Initiative Not appropriate to charge – service is offered to ensure that the Local Authority meets its obligations to ensure children's safety

4. Services which charge and will continue to charge

Professional Services	Rachel Abbott	Insurance for schools
Professional Services	Rachel Abbott	Audit work for schools - Full Audit
Professional Services	Rachel Abbott	Audit work for schools - Assurance visit
Professional Services	Rachel Abbott	Audit work for schools - Final Account Audit
Professional Services	Rachel Abbott	Audit work for schools - School Fund Audit
Professional Services	Rachel Abbott	Independent investigation service to schools
Professional Services	Sean Taylor – LFR Business Support Team	Lincolnshire Fire & Rescue - Fire Break Intervention Programme
Professional Services	Sean Taylor – LFR Business Support Team	Lincolnshire Fire & Rescue Commercial – Fire Marshall course
Professional Services	John Monk	Tree Safety Surveys
Peoples	Mark Harrison	Hard Facilities Management
Peoples	Mark Harrison	Hard Facilities Management
Peoples	Steve Batchelor	Driver training
Professional Services	John Monk	Legal Services
Professional Services	Caroline Jackson	Performance
Professional Services	Alex Botten	Procurement Services
Professional Services	John Monk	Public Rights of Way advice
Professional Services	Mark Harrison	Soft Facilities Management
Professional Services	Mark Harrison	Hard Facilities Management
Professional Services	Mark Harrison	Statutory Inspections

Professional Services	Mark Harrison	Other Property Services
Pupils	John O'Connor (Education Support)	Education Support - Lincolnshire Music Service
Professional Services	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team for Schools - Safeguarding in schools audit for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Safer recruitment training for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Designated Safeguarding Leads - for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Training for School Safeguarding - train the trainer - for Academies and other educational establishments
Peoples	John O'Connor (Education Support)	Education Support - Inclusion & Attendance Team - Development for School staff - for Academies and other educational establishments
Pupils	John O'Connor (Education Support)	Education Support - Admissions Access to WEBVIEW and Independent Admissions Appeal - for Academies and other educational establishments
Pupils	John O'Connor (Education Support)	Education Support - Ethnic Minority & Traveller Education Team (EMTET) - for Academies and other educational establishments
Pupils	John O'Connor (Education Support)	Education Support - Free school meal eligibility checking service for Schools - for Academies and other educational establishments
Professional Services	Steve Batchelor	Road Safety Awareness - 2Fast2Soon
Professional Services - Finance	Mark Popplewell	Agresso Maintained Schools Gold; Silver and Bronze Service Finance Offer
Professional Services - Finance	Mark Popplewell	The option to purchase ad hoc services from the Council's Schools Business Support Service (SBSS): <ul style="list-style-type: none"> - Finance Plan / Budget Setting; - Outturn Projections; - Schools Financial Value Standard Support; School Fund Audit; - On-site Bursary Service; - Governor Training tailored to the school's needs; - Governor Support; Agresso Training;

		<ul style="list-style-type: none"> - Interview process for Finance Staff, and - Other ad hoc requirements.
Pupils	John O'Connor (Education Support)	Education Support - Ethnic Minority & Traveller Education Team (EMTET) – For maintained primary *Pre-paid service by Schools
Pupils	John O'Connor (Education Support)	Education Support - Ethnic Minority & Traveller Education Team (EMTET) – for secondary Schools.
Pupils	William Brown (Heritage Service)	Formal educational engagement sessions for Schools – Education Team delivered, and self-led sessions on sites: Castle, The Collection, Usher Art Gallery, Museum of Lincolnshire Life, Gainsborough Old Hall, Battle of Britain Memorial Flight and The Archives.

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Open Report on behalf of Richard Wills, Director responsible for Democratic Services

Report to:	Overview and Scrutiny Management Committee
Date:	30 June 2016
Subject:	Overview and Scrutiny Work Programme

Summary:

This item enables the Overview and Scrutiny Management Committee to consider both its own work programme and the scrutiny committee work programmes for 2016. The Committee is invited to consider and comment on the content of the work programmes.

Actions Required:

1. To consider and comment on the content of the Overview and Scrutiny Management Committee work programme, as set out at Appendix A.
2. To approve the work programmes from overview and scrutiny committees set out at Appendix B, or where it feels clarification on certain elements is required, to refer back to the relevant committee for further information prior to approval.
3. To consider and comment on the Working Group activity as set out at Appendix C to this report.
4. To comment on the work programmes in light of the Executive Forward Plan as set out at Appendix D.

1. Background

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee meets on a monthly basis. Each agenda includes the following items: -

- Call ins (if required)
- Councillor Call for Action (if required)
- Overview and Scrutiny Management Committee Work Programme.
- Scrutiny Committee Work Programmes
- Summary of any Task and Finish Group and Working Group activity

The work programme for this Committee is set out in Appendix A. The Overview and Scrutiny Management Committee is invited to consider and comment on the content of this programme.

Scrutiny Committee Work Programmes

The work programme for each scrutiny committee is set out at Appendix B for consideration. These documents provide Members with a key opportunity to manage the work programme of all scrutiny committees.

Committee Working Group Activity

Overview and Scrutiny Committees may establish informal working groups, which usually meet on one or two occasions, usually to consider matters in greater detail, and then to put their proposals to Committee. Details of Working Group activity is set out at Appendix C.

Executive Forward Plan

The Executive Forward Plan of key decisions to be taken from 1 July 2016 is set out at Appendix D. This is background information for the Committee's consideration to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

That consideration is given to the content of this report.

3. Consultation

a) Policy Proofing Actions Required

This item does not require Policy Proofing.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Committee Work Programme
Appendix B	Scrutiny Committee Work Programmes
Appendix C	Task and Finish Group and Working Group Activity
Appendix D	Executive Forward Plan

5. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE**WORK PROGRAMME**

30 June 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Developing a Model for the Charging of LCC Services to Schools	James Sharples Change Manager, Performance and Programmes Miriam Binsztok Senior Commissioning Officer	Pre-Decision Scrutiny (Executive decision on 5 July 2016)
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

28 July 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Review of Financial Performance 2015/16	David Forbes, County Finance Officer	Pre-Decision Scrutiny (Executive Decision on 6 September 2016)
Review of Scrutiny Working Group – Cultural Change	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

29 September 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Budget Monitoring Report 2016/17	David Forbes, County Finance Officer	Pre-Decision Scrutiny (Executive Decision on 4 October 2016)

29 September 2016		
Item	Contributor	Purpose
2016/17 Council Business Plan Quarter 1	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

27 October 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Verbal Update on Review of Scrutiny Working Group	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

24 November 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
2016/17 Council Business Plan Quarter 2	Jasmine Sodhi Performance and Equalities Manager	Budget Scrutiny / Performance Scrutiny
Review of Scrutiny Working Group – Structure Change	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Review Activity
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

22 December 2016		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

26 January 2017		
Item	Contributor	Purpose
Call-in (if required)		Call-in
Councillor Call for Action (if required)		CCfA
Budget Monitoring Report 2016/17	David Forbes, County Finance Officer	Pre-Decision Scrutiny (Executive Decision on 7 February 2017)
Overview and Scrutiny Work Programme	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Status Report

For more information about the work of the Overview and Scrutiny Management Committee please contact Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, on 01522 552840 or by e-mail at nigel.west@lincolnshire.gov.uk

SCRUTINY COMMITTEE WORK PROGRAMMES**ADULTS SCRUTINY COMMITTEE**

Chairman: Councillor Hugo Marfleet
 Vice Chairman: Councillor Rosie Kirk

<i>7 September 2016 – 10.00 am</i>		
Item	Contributor	Purpose
Day Centre Visits	Various Committee Members	Status Report
Adult Care – Quarter 1 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 1 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Adults with Learning Disabilities – Items referred to in Local Account - Employment and Health Care	Justin Hackney, Assistant Director of Social Services – Specialist Adult Services	Status Report
Peer Review for Adult Care	Glen Garrod, Director of Adult Social Services	Status Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 6 July 2016	Catherine Wilman, Democratic Services Officer	Update Report

<i>19 October 2016 – 10.00 am</i>		
Item	Contributor	Purpose
Service Developments for Carers	Jane Mason, County Manager, Carers Representative from Carers First.	Update Report
Care Quality Commission Update	Deanna Westwood Inspection Manager, Care Quality Commission	Update Report

19 October 2016 – 10.00 am		
Item	Contributor	Purpose
Delayed Transfers of Care	Lynne Bucknell, County Manager, Special Projects and Hospital Services Nicola Tallent, Senior Engagement Officer, Healthwatch Lincolnshire	Status Report
Adult Care ICT Support	Judith Hetherington Smith, Chief Information and Commissioning Officer	Update Report
Customer Satisfaction for Adult Care	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny

30 November 2016 – 10.00 am		
Item	Contributor	Purpose
Sensory Impairment Service – Provider Perspective	Representatives from: <ul style="list-style-type: none"> • Action on Hearing Loss • Lincoln and Lindsey Blind Society • South Lincolnshire Blind Society 	Status Report
Adult Care – Quarter 2 Performance Information	Emma Scarth, County Manager, Performance, Quality and Development	Performance Scrutiny
Adult Care – Quarter 2 Budget Monitoring	Steve Houchin, Head of Finance, Adult Care	Budget Scrutiny
Wellbeing Service	Tony McGinty, Consultant in Public Health	Update Report
Minutes of the Safeguarding Scrutiny Sub Group Meeting – 28 September 2016	Catherine Wilman, Democratic Services Officer	Update Report

For more information about the work of the Adults Scrutiny Committee please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at simon.evans@lincolnshire.gov.uk

CHILDREN AND YOUNG PEOPLE SCRUTINY COMMITTEE

Chairman: Councillor John Hough
 Vice Chairman: Councillor Ray Wootten

15 July 2016		
Item	Contributor	Purpose
Developing a Model for the Charging of LCC Services to Schools	James Sharples Change Manager, Performance and Programmes Miriam Binsztok Senior Commissioning Officer	Status Report
National Dispersal of Unaccompanied Asylum Seeking Children	Yvonne Shearwood Quality and Standards Manager	Pre-Decision Scrutiny (Executive Councillor Decision on 20 July 2016)
Early years services future model & commissioning plan and existing agreement with LCHS for children's health services	Charlotte Gray Team Manager Children's Commissioning	Pre-Decision Scrutiny (Executive Councillor Decision on 29 July 2016)
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Post 16 Strategic Priorities and Area Based Review	Maggie Freeman 14 – 19 Commissioner	Policy Development

9 September 2016		
Item	Contributor	Purpose
Post 16 Strategic Priorities and Area Based Review	Maggie Freeman 14 – 19 Commissioner	Pre-Decision Scrutiny (Executive Councillor decision TBC)
Partners in Practice	Debbie Barnes Executive Director of Children's Services	Status Report
Lincolnshire Safeguarding Boards Scrutiny Sub-Group Update	Cllr Ron Oxby Chairman of the Sub Group	Member Report
Centre for Public Scrutiny's Guide to Scrutinising Children's Safeguarding Arrangements – Key Scrutiny Questions for Safeguarding – Questions 5-7	Janice Spencer Assistant Director – Children's (Safeguarding)	Performance Scrutiny
Theme Performance: Quarter 1	Sally Savage Chief Commissioning Officer – Children's	Performance Scrutiny

9 September 2016		
Item	Contributor	Purpose
Children's health services future model and commissioning plan (EXEMPT)	Charlotte Gray Team Manager Children's Commissioning	Pre-Decision Scrutiny (Executive Decision on 4 October 2016)

21 October 2016		
Item	Contributor	Purpose
Educational Excellence Everywhere	Heather Sandy Chief Commissioner - Learning	Status Report
Sector Led Model for School Improvement – Update Report	Heather Sandy Chief Commissioner - Learning	Policy Development
Inclusive Lincolnshire Strategy – Six Monthly Update	Mary Meredith Service Manager – Inclusion	Update Report
Corporate Parenting Panel Update	Cllr David Brailsford Chairman of the Panel	Member Report
Additional Item		
Additional Item		

For more information about the work of the Children and Young People Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

COMMUNITY AND PUBLIC SAFETY SCRUTINY COMMITTEE

Chairman: Councillor Chris Brewis

Vice Chairman: Councillor Linda Wootten

13 July 2016		
Item	Contributor	Purpose
Integrated Risk Management Plan	Nick Borrill, Acting Chief Fire Officer	Pre-Decision Scrutiny <i>Executive: 6 September 2016</i>
Domestic Abuse Update	Karen Shooter, County Domestic Abuse Manager	Update Report
Lincolnshire County Council Co-ordination of Spontaneous Volunteers in Civil Emergencies Policy and Procedure Update	Ian Reed, Emergency Planning & Business Continuity Manager; Laura Edlington, Emergency Planning Officer	Update Report
Update on Exercise Barnes Wallis	Sue Whitton, Senior Emergency Planning Officer	Update Report

14 September 2016		
Item	Contributor	Purpose
Assuring Sustainability of the Lincolnshire Archive	Tony McGinty, Consultant in Public Health	Pre-Decision Scrutiny <i>Executive: 4 October 2016</i>
Future of the Heritage Services	Tony McGinty, Consultant in Public Health	Pre-Decision Scrutiny <i>Executive: 4 October 2016</i>
Wellbeing Service Recommissioning Plan	Robin Bellamy, Wellbeing Commissioning Manager	Pre-Decision Scrutiny <i>Executive: 4 October 2016</i>
Performance Report, Quarter 1 – 1 April to 30 June 2016	Mark Housley, County Officer Public Protection; Tony McGinty, Consultant in Public Health; Nick Borrill, Acting Chief Fire Officer	Performance Scrutiny
Lincolnshire Resilience Forum	Ian Reed, Emergency Planning	Status Report
Prevent Update	Nicole Hilton, Community Assets and Resilience Commissioning Manager	Update Report
Update on the Recruitment and Retention of Retained Firefighters	Nick Borrill, Acting Chief Fire Officer	Update Report

14 September 2016		
Item	Contributor	Purpose
Sitting as the Crime and Disorder Committee		
Integrated Approach to Reducing Offending; and Reoffending	Mark Housley, County Officer Public Protection	Status Report

02 November 2016		
Committee Room, NKDC, Sleaford		
Site Visit to Sleaford Library & Heckington Community Hub		
Item	Contributor	Purpose
Library Service Update & Meeting with Greenwich Leisure Limited	Tony McGinty, Consultant in Public Health	Update Report
Domestic Abuse Update	Karen Shooter, County Domestic Abuse Manager	Update Report

For more information about the work of the Community and Public Safety Scrutiny Committee please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

ECONOMIC SCRUTINY COMMITTEE

Chairman: Councillor Tony Bridges
 Vice Chairman: Councillor Chris Pain

12 July 2016		
Item	Contributor	Purpose
Rural Development/ Leader Funding Progress	Susannah Lewis Principal Commissioning Officer (Funding)	Update Report
Occupancy in LCC Business Sites and Premises	Paul Wheatley Group Manager Economic Development	Status Report
Area Review of Post 16 Vocational Training	Clare Hughes Principal Commissioning Officer (LEP)	Policy Development
Coastal Community Fund Bidding Process and Timetable	Nicola Radford Senior Commissioning Officer (Regeneration Programmes)	Policy Development
Impact of Transportation on Maximising Economic Growth (ITMEG) Update	Andy Gutherson County Commissioner for Economy and Place	Scrutiny Review Activity

13 September 2016		
Item	Contributor	Purpose
Theme Performance: Quarter 1	Justin Brown Enterprise Commissioner	Performance Scrutiny
Sector Plans: what's been achieved to date and required next steps	Samantha Harrison Commissioning Manager (Enterprise)	Performance Scrutiny
Business Support Services: Growth Hub and Wider Partner Services	Angela Driver Senior Commissioning Officer (Enterprise)	Status Report
Place Marketing – Update	Ruth Carver Commissioning Manager (LEP)	Update Report
Working with Foreign Owned Businesses in Lincolnshire	Jill McCarthy Principal Officer Growth	Policy Development
South Lincolnshire Food Enterprise Zone – Scheme Appraisal	Simon Wright Principal Officer - Regeneration	Policy Development

18 October 2016		
Item	Contributor	Purpose
LCC and Department of Work and Pensions Joint Working	Michelle Simpson Department of Work and Pensions (DWP)	Status Report
Midlands Engine / Northern Powerhouse	Justin Brown Enterprise Commissioner	Status Report
LCC Investor Promotion Activity	Jill McCarthy Principal Officer Growth	Policy Development
Training to Fill Hard-to-fill Vacancies (Progress with ESF opt-ins etc)	Clare Hughes Principal Commissioning Officer (LEP)	Status Report
Adult Learning Programme and its Contribution to Economic Development	Thea Croxall Principal Commissioning Officer (Learning)	Policy Development
Fund of Funds Update and Next Steps	Samantha Harrison Commissioning Manager (Enterprise)	Update Report

For more information about the work of the Economic Scrutiny Committee please contact Tracy Johnson, Senior Scrutiny Officer, on 01522 552164 or by e-mail at Tracy.Johnson@lincolnshire.gov.uk

ENVIRONMENTAL SCRUTINY COMMITTEE
FLOOD AND DRAINAGE MANAGEMENT SCRUTINY COMMITTEE

Chairman: Councillor Lewis Strange
 Vice Chairman: Councillor Mrs Victoria Ayling

29 July 2016 Environmental Scrutiny Committee		
Item	Contributor	Purpose
OFFSITE VISIT		

02 September 2016 Environmental Scrutiny Committee		
Item	Contributor	Purpose
CANCELLED – Items moved to October 2016		

23 September 2016 Flood and Drainage Management Scrutiny Committee		
Item	Contributor	Purpose
Property Level Preventative Measures	Mary Dhonau, MDA Specialist Independent Community Flood Consultancy	Status Report
Investigations held under Section 19 of the Flood and Water Management Act 2010	Mark Welsh, Flood Risk and Development Manager	Update Report
Environment Agency Update	Deborah Campbell, Environment Agency	Update Report

14 October 2016
Environmental Scrutiny Committee
Lincoln Energy from Waste (EfW) Facility, Whisby Rd, Lincoln

Item	Contributor	Purpose
Performance Report, Quarter 1 (1 April to 30 June 2016)	Sean Kent, Group Manager Environmental Services	Performance Scrutiny
Carbon Management Plan Annual Report	Douglas Robinson, Sustainability Team Leader	Update Report
Household Waste Recycling Centres Update	Sean Kent, Group Manager Environmental Services	Update Report

For more information about the work of the Environmental Scrutiny Committee & Flood and Drainage Management Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

HEALTH SCRUTINY COMMITTEE FOR LINCOLNSHIRE

Chairman: Councillor Mrs Christine Talbot

Vice Chairman: Councillor Chris Brewis

20 July 2016		
Item	Contributor	Purpose
Merger of Peterborough and Stamford Hospitals NHS Foundation Trust with Hinchingsbrooke NHS Trust	Stephen Graves, Chief Executive, Peterborough and Stamford Hospitals NHS Foundation Trust.	Update Report
Stamford and Rutland Hospital Developments	Stephen Graves, Chief Executive, Peterborough and Stamford Hospitals NHS Foundation Trust.	Update Report
Lincolnshire Partnership NHS Foundation Trust – Response to Care Quality Commission Inspection Report	Dr John Brewin, Chief Executive, Lincolnshire Partnership NHS Foundation Trust	Update Report
East Midlands Ambulance Service NHS Trust – Response to the Care Quality Commission Report	Mike Naylor, Director of Finance, East Midlands Ambulance Service NHS Trust Steve Kennedy, Assistant Lincolnshire Divisional Manager, East Midlands Ambulance Service NHS Trust	
East Midlands Ambulance Service NHS Trust – Feedback from Regional Scrutiny Session 6 July 2016	Simon Evans, Health Scrutiny Officer	Update Report
Lincolnshire Recovery Programme Board	Jim Heys, Locality Director NHS England – Midlands and East (Central Midlands) Ian Hall, Senior Delivery and Development Manager, NHS Improvement	Update Report
Quality Accounts 2015-16 – Priorities and Comments of the Health Scrutiny Committee	Simon Evans, Health Scrutiny Officer	Status Report

21 September 2016		
Item	Contributor	Purpose
Lincolnshire Cancer Strategy	Sarah-Jane Mills, Director of Planned Care and Cancer Services at Lincolnshire West Clinical Commissioning Group	Update Report
Urgent Care Update	Gary James, Accountable Officer, Lincolnshire East Clinical Commissioning Group	Update Report
United Lincolnshire Hospitals NHS Trust - Pharmacy Services	Colin Costello, Director of Pharmacy and Medicines Optimisation, United Lincolnshire NHS Trust	Update Report

26 October 2016		
Item	Contributor	Purpose
Dental Services Contracts in Lincolnshire	To be confirmed	Status Report

For more information about the work of the Health Scrutiny Committee for Lincolnshire please contact Simon Evans, Health Scrutiny Officer, on 01522 553607 or by e-mail at Simon.Evans@lincolnshire.gov.uk

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

Chairman: Councillor Michael Brookes
Vice Chairman: Councillor Andrew Hagues

11 July 2016		
Item	Contributor	Purpose
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report
Permit Scheme – Outcome of Consultation	Mick Phoenix, Regulation Manager	Update Report
Lincolnshire Road Safety Partnership School Safety Watch Status Report	Steven Batchelor, Lincolnshire Road Safety Partnership	Status Report

12 September 2016		
Item	Contributor	Purpose
Performance Report, Quarter 1 (1 April to 30 June 2016)	Paul Rusted, Infrastructure Commissioner	Performance Scrutiny
Street Lighting Transformation Project Update	Richard Hardesty, Senior Project Leader	Update Report
Total Transport & Passenger Transport Market Moderation (TransportConnect Ltd) Update	Anita Ruffle, Group Manager PTU	Update Report
Highways Asset Management Strategy	Paul Rusted, Infrastructure Commissioner	Status Report
Preparations for Winter 2016/17 Winter Maintenance Working Group	David Davies, Principal Maintenance Engineer	Update Report
Enhancing our Users' Experience	Satish Shah, Network Manager South	Update Report

24 October 2016		
Item	Contributor	Purpose
Major Schemes Update	Paul Rusted, Infrastructure Commissioner	Update Report

To be scheduled

- Regulation Services – Charges and Savings
- Traffic Regulation Order Policy
- Recruitment of School Crossing Patrol Staff
- Network Rail briefing on barrier timings at level crossings
- Passenger Transport Market Moderation Updates (as appropriate)

For more information about the work of the Highways and Transport Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

VALUE FOR MONEY SCRUTINY COMMITTEE

Chairman: Councillor Mrs Angela Newton

Vice Chairman: Councillor Mrs Jackie Brockway

26 July 2016		
Item	Contributor	Purpose
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny
Property Services Contract Update	Kevin Kendall, County Property Officer	Status Report

27 September 2016		
Item	Contributor	Purpose
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny
County Council Property Assets – Detailed Analysis	Kevin Kendall, County Property Officer	Status Report
Treasury Management Performance Quarter 4 (1 January to 31 March 2016) including Treasury Management Annual Report	Karen Tonge, Treasury Manager	Performance Scrutiny
Treasury Management Performance Quarter 1 (1 April to 30 June 2016)	Karen Tonge, Treasury Manager	Performance Scrutiny
Corporate Health and Safety Annual Report 2015/16	Fraser Shooter, Corporate Health & Safety Advisor	Status Report

22 November 2016		
Item	Contributor	Purpose
Performance of the Corporate Support Services Contract	Judith Hetherington-Smith, Chief Information and Commissioning Officer	Performance Scrutiny
Workforce Strategy Update	Fiona Thompson, Service Manager - People	Status Report
Voice of the Customer Annual Feedback Report	Daniel Taylor, Client Lead, Customer Services Centre	Status Report
Treasury Management Performance Quarter 2 (1 July to 30 September 2016)	Karen Tonge, Treasury Manager	Performance Scrutiny

For more information about the work of the Value of Money Scrutiny Committee please contact please contact Daniel Steel, Scrutiny Officer, on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

Task and Finish Group Review Activity

(as at 22 June 2016)

Current Reviews

Committee	Task & Finish Group	Next Meeting(s)	Completion Date

All completed review reports to be approved by parent scrutiny committee before consideration at a meeting of the County Council's Executive.

Working Group Activity

(as at 22 June 2016)

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Overview and Scrutiny Management Committee	Review of Scrutiny	30 June 2016 28 July 2016 29 September 2016 27 October 2016	The Working Group comprises Councillors R B Parker (Chairman), Mrs M J Overton MBE (Vice-Chairman), C J T H Brewis, Mrs J Brockway, A J Jesson, C E D Mair, Mrs A M Newton, and C L Strange.
Children and Young People Scrutiny Committee	School Performance	First meeting held on 14 June 2016. Further dates to be arranged.	The Working Group comprises Councillors Mrs J Brockway, S R Dodds, J D Hough and Mrs L A Rollings.
Flood and Drainage Management Scrutiny Committee	River Steeping	To Be Arranged. (Expected – September 2016)	The Working Group comprises Councillors C L Strange, A Bridges, M Brookes, C Pain, I G Fleetwood (West Lindsey District Council) as well as Eddie Poll, Chair of the Anglia (Northern) Regional Flood and Coastal Committee (RFCC)
Flood and Drainage Management Scrutiny Committee	Anglian Water and Statutory Consultee Planning Application Process	To Be Arranged.	The Working Group comprises Councillors C L Strange, A Bridges, M Brookes, C Pain and I G Fleetwood (West Lindsey District Council). The Working Group will consider the need for Water Companies to be considered as a statutory consultee in planning application process.

Committee	Working Group	Meeting Date(s)	Notes (if Any)
Highways and Transport Scrutiny Committee	Winter Maintenance	11 July 2016	<p>To consider and review the current Winter Maintenance Plan, including –</p> <ul style="list-style-type: none"> • Areas of possible savings, with particular focus on the equipment available for severe weather events; • And, identify any changes to be considered for inclusion in an updated Winter Maintenance Plan. <p>The Working Group comprises Councillors; M Brookes, D Brailsford, A G Hagues, R Renshaw and A H Turner MBE JP</p>

FORWARD PLAN OF KEY DECISIONS FROM 01 JULY 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I011461 New!	Day Care Services Re-Procurement		Executive Councillor: Adult Care, Health and Children's Services 1 Jul 2016	Commercial Team – People Services Management team, Glen Garrod, Adult Care DMT	Report	Senior Commercial and Procurement Officer Linda.turnbull@lincolnshire.gov.uk Tel 01522 553672	All Divisions
I010797	Review of Financial Performance 2015/16	Open	Executive 5 Jul 2016	Partners; Overview and Scrutiny Management Committee	Report	County Finance Officer Tel: 01522 553642 Email: david.forbes@lincolnshire.gov.uk	All Divisions
I011422 New!	Recovering the Cost of Services to Schools	Open	Executive 5 Jul 2016	Overview and Scrutiny Management Committee	Report	Commercial Officer Tel: 01522 553782 Email: miriam.binsztok@lincolnshire.gov.uk	All Divisions
I010919	Fire and Rescue - Draft Integrated Risk Management Plan	Open	Executive 6 Sep 2016	Public consultation; Community and Public Safety Scrutiny Committee	Report	Acting Chief Fire Officer Tel: 01522 582202 Email: nick.borrill@lincoln.fire-uk.org	All Divisions
I010710	Future of the Heritage Services	Open	Executive 4 Oct 2016	Community and Public Safety Scrutiny Committee	Report	Community Assets and Resilience Commissioning Manager Tel: 01522 553786 Email: nicole.hilton@lincolnshire.gov.uk	All Divisions
I010171	Assuring Sustainability of the Lincolnshire Archives	Open	Executive 4 Oct 2016	Depositors' Stakeholder Event; Community and Public Safety Scrutiny Committee	Report	Community Assets and Resilience Commissioning Manager Tel: 01522 553786 Email: nicole.hilton@lincolnshire.gov.uk	All Divisions

FORWARD PLAN OF KEY DECISIONS FROM 01 JULY 2016

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
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EXECUTIVE MEMBERS

Councillor Name	Portfolio
Councillor M J Hill OBE (Leader of the Council)	Governance, Communications, Commissioning, Finance and Property
Councillor Mrs P A Bradwell (Deputy Leader)	Adult Care, Health and Children's Services
Councillor C J Davie	Development <i>(Economic Development, Environment, Planning and Tourism)</i>
Councillor R G Davies	Highways, Transport and IT
Councillor R A Shore	Waste and Recycling
Councillor Mrs S Woolley	NHS Liaison and Community Engagement
Councillor C N Worth	Culture and Emergency Services <i>(Libraries, Heritage, Culture, Registration and Coroners Service, Fire and Rescue and Emergency Planning)</i>
Councillor B Young	Community Safety and People Management <i>(Crime Reduction, Trading Standards, Equality and Diversity, People Management and Legal)</i>